

# GUIDA PER LA PREISCRIZIONE AL CORSO DI LAUREA IN FISIOTERAPIA PRESSO AMEU – ECM

Accedere al sito <https://portal.evs.gov.si/prijava/?lang=en> e cliccare l'icona segnata.

Enrolment application for study

eVŠ  
Visoko šolstvo v Sloveniji

CALLS FOR ENROLMENT | INSTRUCTIONS FOR COMPLETING THE APPLICATION | FAQ

SLO | ENG

How do I apply? »

Digital certificates »

What will happen to my application? »

**Continue to login with SI-PASS**

Enter the enrolment application by clicking the **"Continue to login with SI-PASS"** button above, which will redirect you to the authentication service.

SI-PASS enables different types of authentication. You can proceed to the application with one of the electronic identities (qualified certificate, ArnesAAI-account or one-time password smsPASS) or with a username and password.

Due to the measures related to the control of the spread of the infectious disease COVID-19, the following regime applies:

- When submitting an application with a username and password, the printed application form does not have to be sent in printed form by registered post. A completed and electronically sent application on the eVŠ web portal is sufficient. The identity of the applicant will be verified according to Slovenian personal registration number (EMŠO), and for foreign citizens on the basis of an identity document.

Poiché non si possiede un certificato digitale, scegliere l'opzione segnata.



SI-TRUST

**SI-PASS**

Storitev za spletno prijavo in e-podpis

Authentication and e-Signature Service

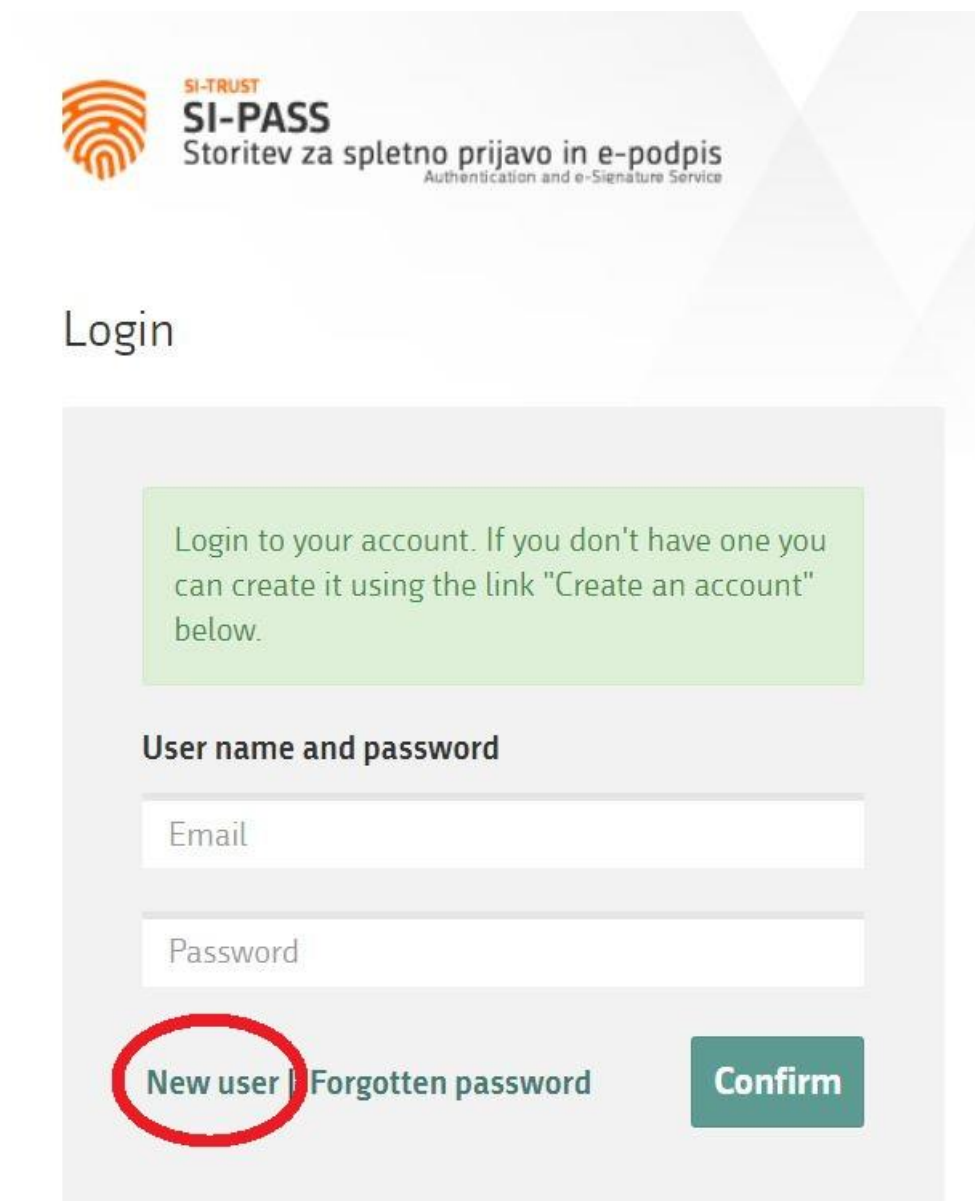
Please, choose your login method

Qualified certificate issued in EU	i
One-Time-Password smsPASS	i
Crossborder EU authentication - level substantial or high	i
ArnesAAI	i
<b>Username and password</b>	i
Nothing from the list	i



Se si è già in possesso di un account in questo sito, effettuare il login e passare a p. 5 della presente guida.

Se non si ha un account, effettuare la registrazione/iscrizione cliccando come segnato.



The image shows the SI-PASS login interface. At the top left is the SI-TRUST logo, an orange fingerprint icon. To its right is the text "SI-TRUST SI-PASS" and "Storitev za spletno prijavo in e-podpis" with the English translation "Authentication and e-Signature Service" below it. The word "Login" is displayed in a large, light grey font. Below this is a light green box containing the text: "Login to your account. If you don't have one you can create it using the link 'Create an account' below." Underneath the green box is the heading "User name and password". This is followed by two input fields: "Email" and "Password". At the bottom left, the text "New user | Forgotten password" is shown, with "New user" circled in red. To the right of this text is a dark teal button labeled "Confirm".

SI-TRUST  
**SI-PASS**  
Storitev za spletno prijavo in e-podpis  
Authentication and e-Signature Service

## Login

Login to your account. If you don't have one you can create it using the link "Create an account" below.

**User name and password**

Email

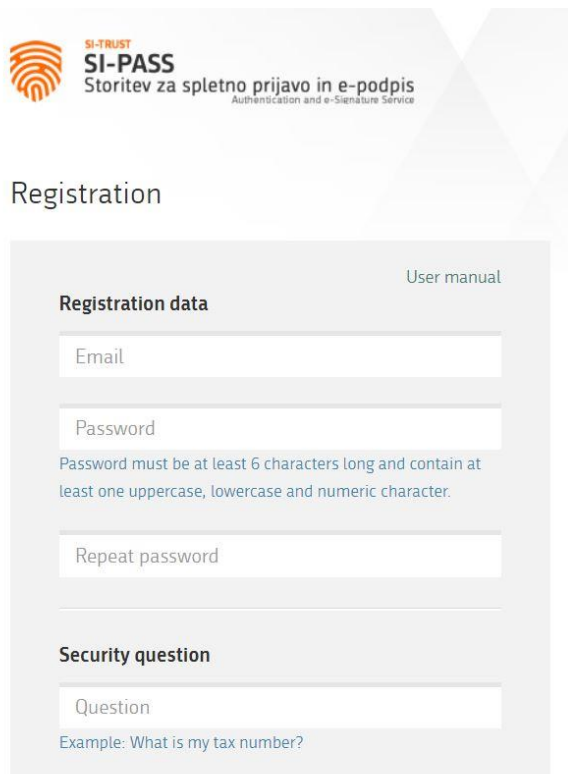
Password

**New user | Forgotten password** **Confirm**

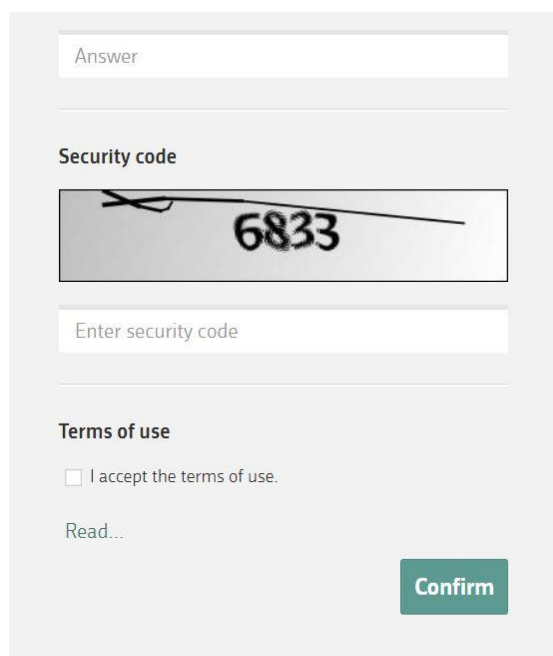
**Fornire il proprio indirizzo e-mail e inventarsi una password, la quale dovrà essere di almeno 6 caratteri e contenere almeno una lettera maiuscola, una lettera minuscola e una cifra.**

**Inventare una domanda di sicurezza e la relativa risposta. Es: Come si chiamava la mia maestra di asilo? Come si chiamava il mio primo cane? Memorizzare la risposta.**

**Digitare il codice numerico proposto, leggere le condizioni, accettarle e confermare.**



The image shows the SI-PASS registration interface. At the top left is the SI-TRUST logo and the text 'SI-PASS Storitve za spletno prijavo in e-podpis Authentication and e-Signature Service'. Below this is the title 'Registration' and a link to the 'User manual'. The form is divided into two main sections: 'Registration data' and 'Security question'. The 'Registration data' section contains three input fields: 'Email', 'Password', and 'Repeat password'. A note below the password field states: 'Password must be at least 6 characters long and contain at least one uppercase, lowercase and numeric character.' The 'Security question' section contains a 'Question' input field with an example: 'Example: What is my tax number?'.



This image shows the bottom part of the registration form. It starts with an 'Answer' input field for the security question. Below this is the 'Security code' section, which displays a visual security code '6833' with a stylized signature over it. There is an input field labeled 'Enter security code' for the user to type the code. Below the security code section is the 'Terms of use' section, which includes a checkbox labeled 'I accept the terms of use.' and a link 'Read...'. At the bottom right of the form is a green 'Confirm' button.



**Si riceverà il link per l'accesso sull'indirizzo e-mail fornito.**

**Quindi ritornare alla scheda Login ed effettuare il login.**

**Una volta aperto il modulo, compilarlo come segue.**

- 1. Selezionare l'appello attuale di preiscrizione.**
- 2. Se ci si candida per l'iscrizione al primo anno, selezionare come 2a.**  
**Se si sa che con il riconoscimento si otterranno almeno 40 ECTS, selezionare come 2b.**

[Log out](#)



**Status of the application is NOT COMPLETED. There are still the following steps to the completion of the application:**

Personal information → Details of achieved qualifications → Data on desired study → Supplemental documents → Review and submission of application → Submission of the form

**Selection of call for enrolment and type of application**

Select Country of citizenship: Italy

I am Slovenian without Slovenian citizenship: ☐ Yes ☒ No

I already have Slovenian personal registration number (EMŠO): ☐ Yes ☒ No

Study programme level: First cycle (Bachelor Professional and Academic study programmes and integrated Master's study programmes)

☐ Public higher education institutions and concessions ☒ Private higher education institutions

Call for enrolment: Call for Enrollment of Alma Mater Europaea - European Center, Maribor for undergraduate study programs in the acad

Application deadline: Second application deadline (13. JUL. - 17. SEP. 2020)

Type of application: Transfer among study programs **2b**

Type of application: Enrolment in first year of study **2a**

[Continue](#)

## Compilare con i dati personali.

### Personal information

Enter personal information as stated in your identity document.

Name:	Luciana	Surname:	Šuran
Sex:	<input type="radio"/> Male <input checked="" type="radio"/> Female	Maiden name:	
Date of birth:	06.09.1968	Place of birth:	Trieste
Country of birth:	Italy	Country of citizenship:	Italy
Contact phone No.:	0038641671545	E-mail:	almamater.koper2020@gmail.com

### Permanent residence


Country:	Italy
Address:	Alma Vivoda 4
Postal code:	IT-34100
City:	Muggia (TS)

### Address for notices

☒ Same as permanent residence

Name:	Luciana	Surname:	Šuran
Country:	Italy		
Address:	Alma Vivoda 4		
Postal code:	IT-34100		
City:	Trieste		

### The highest level of prior education completed

KLASIUS-SRV: **3** 16204 - Academic higher education (first Bologna cycle)/Academic higher education (first Bologna cycle) 

[Diagram in pdf](#)

[Back](#) [Continue](#)

### 3. Selezionare il livello massimo di studi completato:

- 15001 – Istituto tecnico;
- 15002 – Liceo;
- 16101 – Istituto professionale;
- 16203 – Laurea triennale professionale;
- 16204 – Laurea triennale universitaria;
- 17003 – Laurea magistrale
- 18202 – Dottorato

- Select One -

15001 - Technical upper secondary education/Technical upper secondary education  
15002 - General upper secondary education/General upper secondary education  
16101 - Higher vocational education/Higher vocational education  
16102 - Short-term higher education (former)/Short-term higher education (former)  
16201 - Specialization after short-term higher education (former)/Specialization after short-term higher education (former)  
16202 - Professional higher education (former)/Professional higher education (former)  
16203 - Professional higher education (first Bologna cycle)/Professional higher education (first Bologna cycle)  
16204 - Academic higher education (first Bologna cycle)/Academic higher education (first Bologna cycle)  
17001 - Specialization after professional higher education (former)/Specialization after professional higher education (former)  
17002 - Academic higher education (former)/Academic higher education (former)  
17003 - Master's education (second Bologna cycle)/Master (second Bologna cycle)  
18101 - Specialization after academic higher education (former)/Specialization after academic higher education (former)  
18102 - Education leading to magisterij of science (former)/Magisterij of science (former)  
18201 - Education leading to doctorate of science (former)/Doctorate of science (former)  
18202 - Education leading to doctorate of science (third Bologna cycle)/Doctorate of science (third Bologna cycle)

**Compilare con i dati della scuola superiore completata.**

## Secondary education

### Details about secondary education

Certificate of secondary schools I already have: ☒ YES ☐ NO ?

Cancel

Country of secondary school:

#### Secondary school, which I will finish or I already finished

Date of issue of the secondary school certificate:  ?

High School in the former republics of Yugoslavia (till June 25, 1991): ☐ YES ☒ NO ?

Another secondary school abroad (outside Slovenia): ☒ YES ☐ NO ?

Along with the enrolment application I apply for recognition for access to education at higher education institutions in the Republic of Slovenia.

Write all data in original language or in Latin script (do not translate).

The completed application form at the eVS is considered as an application for recognition of foreign education. Applicants holding certificates obtained abroad, send, together with the application, certified copies and a translation of the certificates.

Name of secondary school:

Name of educational programme:

School website adress:

Name of the certificate or diploma – proving completed education:

Place of issue (of the certificate or diploma):

Place of actual carrying out of education:



Official duration of education:

**In caso di 2b, compilare con i dati della laurea conseguita.**

### Information on obtained short cycle higher education qualification

I have/I will finish the educational programme at higher vocational college: ☒ Yes ☐ No

I already have Diploma on completion of studies: ☒ Yes ☐ No


Date of graduation: 07.07.2020  Country: Italy 

Along with the enrolment application I apply for recognition for access to education at higher education institutions in the Republic of Slovenia. Write all data in original language or in Latin script (do not translate).


Higher vocational college: AMEU-ECM


Short cycle higher education programme: Infermieristica

Name of the certificate or diploma – proving completed education: ZN - 12345

Date of issue (of the certificate or diploma): 12.7.2020 


Place of issue (of the certificate or diploma): Murska Sobota



Field of education: 7 HEALTH AND WELFARE 

Official duration of education in years: 3 years 

Scope of study programme in credit points: 180

Academic title or degree obtained: Infermiera laureata


Level and type of study programme: - Select One - 



**Selezionare il corso desiderato esattamente nel modo sotto descritto. In caso di 2a, selezionare “first year of study”.**



### In line with the call for enrolment, I hereby apply for study



#### Choice details







#### Study


Higher education institution: ALMA MATER EUROPAEA-European Centre, Maribor  

Study programme: Physiotherapy (First level, Professional)  



Field of study/module:  



Place of study: Koper, TRUBARJEVA ULICA 1 (dislocated unit)  

Language of instruction: Italiano  

Year of study: **2b** Second year of study 

In which higher year of study you can enroll, you must check in the Call for enrolment or at the higher education institution at which you wish to transfer among study programmes.

Method of study: PART-TIME  





## Segnare gli allegati obbligatori.

- I. Copia certificata del diploma di maturità,
- II. Copie certificate delle pagelle degli ultimi due anni della scuola media superiore,
- III. Copie semplici delle pagelle degli altri anni,
- IV. In caso di 2b, l'eventuale supplemento al diploma o una descrizione del percorso di studio,
- V. In caso di 2b, un breve CV riguardante il proprio processo formativo, redatto in Word.

	Attachments	Description	Method of transmission	File
I	<input checked="" type="checkbox"/>	Certificate on completion of secondary education A certified copy of certificate on completion of secondary education of a foreign country (other than Slovenia).	As in call for enrolment	
II	<input checked="" type="checkbox"/>	Original or the duplicate of the final certificate(s) Original of the final certificate(s), representing general requirement for access to higher education in the country of issue, legalised on the basis of: the 1961 Hague Convention (at the court with territorial jurisdiction where the certificate or diploma has been issued); with properly filled in apostille form affixed or the Authentication of Documents in International Traffic Act. Countries for which no legalization is required: Austria, Bulgaria, Bosnia and Herzegovina, Cyprus (for documents issued by public higher education institutions and universities), Czech republic, France, Greece, Croatia, Hungary, Republic of Macedonia, Poland, Rumania and Serbia.	As in call for enrolment	
III	<input checked="" type="checkbox"/>	Photocopy of the original certificate(s) Photocopy of the original certificate(s) or the duplicate of the final certificate(s), representing general requirement for access to higher education.	As in call for enrolment	
	<input type="checkbox"/>	Certified Slovene translation of the certificate(s) Certified Slovene translation of the certificate(s) ), representing general requirement for access to higher education, (please check at the relevant university or higher education institution if this document is required). For the list of authorised translators see: <a href="https://spvt.mp.gov.si/tolmaci.html">https://spvt.mp.gov.si/tolmaci.html</a>	As in call for enrolment	
IV	<input checked="" type="checkbox"/>	Evidence on the contents and duration of education (Not certified) copies of annual report cards, transcripts, a diploma supplement or some other evidence on the contents and duration of education.	As in call for enrolment	
V	<input checked="" type="checkbox"/>	Short chronological description of the entire education Kratek kronološki opis celotnega izobraževanja	Electronically ▼	<input type="button" value="Choose File"/> No file chosen
	<input type="checkbox"/>	The certificate of knowledge of the Slovenian language Ustrezna dokazila so: potrdilo o opravljenem izpitu iz slovenskega jezika na ravni B2 ali enakovredno potrdilo; spričevalo o zaključeni osnovni šoli v RS ali zaključeni tuji osnovni šoli s slovenskim učnim jezikom; maturitetno spričevalo ali spričevalo zadnjega letnika izobraževalnega programa srednjega strokovnega izobraževanja, s katerega je razviden opravljen predmet Slovenski jezik; spričevalo o zaključenem izobraževanju (v slovenskem in tujem jeziku)	Electronically ▼	<input type="button" value="Choose File"/> No file chosen

**ATTENZIONE! Ricontrollare i dati inseriti prima di cliccare SUBMIT. Mandare il modulo con gli allegati all'indirizzo e-mail [fisioterapia@almamater.si](mailto:fisioterapia@almamater.si).**

 **Status of the application is NOT COMPLETED. There are still the following steps to the completion of the application:**

Submission of the form

[Back](#)

[Submit](#)

## Review and submission of application

**Before sending your application, review the information!**

ATTENTION! You can send the application electronically by clicking on the Submit button located at the top and bottom of the website.

Alma Mater Europaea - Evropski center, Maribor,  
"PRIJAVA ZA VPIS: PRVA STOPNJA", SLOVENSKA  
ULICA 17, MARIBOR, 2000-MARIBOR  
ENROLMENT APPLICATION FOR STUDY FOR ACADEMIC YEAR 2020/2021  
APPLICATION FOR RECOGNITION FOR ACCESS TO EDUCATION  
Razpis za vpis Alma Mater Europaea - Evropski center, Maribor v dodiplomske študijske programe  
v študijskem letu 2020/2021  
Application deadline: Drugi prijavni rok



Type of application: Vpis v višji letnik Number: 2020-357713  
Study programme: Prva stopnja Date: 05.08.2020

### PERSONAL DETAILS

Name and surname: Luciana Šuran  
Maiden name:  
Personal registration: 4000000116193 Sex: Ž  
Date of birth: 06.09.1968 Place of birth: ITALIJA, Trieste  
Contact phone No.: 0038641671545 E-mail: almatmater.koper2020@gmail.com

### PERMANENT RESIDENCE

Address: Alma Vivoda 4, IT-34100, Trieste  
Country: ITALIJA

### ADDRESS FOR NOTICES

Name and surname: Luciana Šuran  
Country: ITALIJA  
Address: Alma Vivoda 4, IT-34100, Trieste

### DATA ON CITIZENSHIP

Citizenship: Italije

### IN LINE WITH THE CALL FOR ENROLMENT, I HEREBY APPLY FOR STUDY

Higher education: Alma Mater Europaea - Evropski center, Maribor  
Study programme: Fizioterapija (Prva stopnja, Visokošolski)  
Field of study/module:  
Place of study: Koper, TRUBARJEVA ULICA 1 (dislocirana enota)  
Language of instruction: Italijanščina

Year of study: Drugi letnik

Method of study: IZREDNI

### ACHIEVED HIGHEST EDUCATION QUALIFICATIONS

Highest level of prior education: 16204 - Visokošolsko univerzitetno izobraževanje (prva bolonjska stopnja)/visokošolska univerzitetna izobrazba (prva bolonjska stopnja)

#### Secondary education:

I already have certificate on completion of secondary school: YES

#### Obtained secondary school qualification

Date of certificate on completion of secondary school: 19.06.1987

Country: ITALIJA

Name of the secondary school: Liceo Scientifico France Prešeren

High School in the former republics of Yugoslavia (til 25. 6. 1991) NO

Another secondary school abroad YES

Educational programme: Liceo Scientifico

School website address: Via%20Trallalala%2025

Name of the certificate or diploma - proving completed education: diploma di maturita

Place of issue (of the certificate or diploma): Trieste

Place of actual carrying out of education:

Official duration of education: 5 let

Alma Mater Europaea - Evropski center, Maribor,  
 "PRIJAVA ZA VPIS: PRVA STOPNJA", SLOVENSKA  
 ULICA 17. MARIBOR. 2000-MARIBOR

Number:  
**2020-357713**

**Short cycle higher education qualification:**

Date of graduation: 07.07.2020

Country: ITALIJA

Higher vocational college: AMEU-ECM

Short cycle higher education Infermieristica

**ATTACHMENTS**

Name of the document	Method of transmission
Overjena fotokopija originalnega zaključnega spričevala, pridobljenega v tujini	As in call for enrolment
Original listine o opravljenem izobraževanju	As in call for enrolment
Kopija originala listine o opravljenem izobraževanju	As in call for enrolment
Dokazilo o vsebini in trajanju izobraževanja ter opravljenih obveznostih	As in call for enrolment
Kratek kronološki opis celotnega izobraževanja	Electronically

**ATTENTION!**

I hereby vouch with my signature for the accuracy of the information given in this application form and certify that I am aware of the content of the call for enrollment to which I have applied, as well as the use of personal data in accordance with the Higher Education Act (Official Gazette of RS, No. 32/12 - official consolidated text, 40/12-ZUJF, 57/12-ZPCP-2D, 85/14, 75/16, 61/17-ZUPŠ and 65/17) and Personal Data Protection Act (Official Gazette of RS, no. 94/07).

I, the undersigned hereby give my consent that the educational institution in the education recognition process when necessary asks for assessment of my education at ENIC-NARIC centre and that the educational institution can verify the authenticity of the certificate/diploma by the relevant institution which issued the certificate/diploma.

Date:		Signature:	
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